



STAFF DECLARATION 2022/2023

Please tick each statement to signify your agreement

- I have read through the **Staff Info Booklet and Staff Handbook 2022/2023**
- I agree to the Centre taking my photograph and using in school documents

I have read through the following **Policies** and have noted any changes in Policy or legislation in order to carry out my professional duties:

Please Note: Keeping Children Safe in Education Document requires SLT to read the whole document, Classroom staff requires Part 1 & Annex A/ Part 5 and HR/Admin require Part 3. Please tick the correct box below once you have read the relevant part/s.

- | | |
|---|--|
| <input type="checkbox"/> Keeping Children Safe in Education | <input type="checkbox"/> Online Safety & Acceptable Use policy |
| <input type="checkbox"/> Whole Document | <input type="checkbox"/> Whistle-Blowing policy |
| <input type="checkbox"/> Part 1 & Annex A / Part 5 | <input type="checkbox"/> Harassment and Bullying policy |
| <input type="checkbox"/> Part 3 | <input type="checkbox"/> Grievance policy |
| <input type="checkbox"/> Safer Working Practices | <input type="checkbox"/> Children Looked After policy |
| <input type="checkbox"/> Safeguarding leaflet | <input type="checkbox"/> Health & Safety policy |
| <input type="checkbox"/> Child Protection policy | <input type="checkbox"/> Staff Code of Conduct |
| <input type="checkbox"/> SEND Policy | |

Hard copies of these policies are held in the 'Policies folder' at each site and on the network:

T: Shared Files: Policies & CPD: All Staff To Read

Safeguarding Children - This Centre is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

- I understand that any concerns or issues should be raised with a Designated Senior Person for Child Protection.
- I have read through the **Staff Code of Conduct 2022/2023** and signed **Code of Conduct Appendix 1** "Relationships with students outside of work declaration" and **Appendix 2** "Confirmation of compliance".
- I agree to uphold all safeguarding responsibilities at all times whilst employed by the NHESC
- I agree to abide by all Centre Policies and Agreements

Signed

Name (please print) Date

Please return **this form** along with the **signed Appendix 1/2** of the Staff Code of Conduct, **Online Safety & Acceptable Use Policy** and **Child Protection Declaration** to HR by **Friday, 16th September 2022**.